

# NOTICE OF THE CHARTER TRUSTEES FOR HARROGATE

**To:** Councillors Chris Aldred, Philip Broadbank, Sam Gibbs, Michael Harrison, Paul Haslam, Peter Lacey, John Mann, Pat Marsh, Mike Schofield and Monika Slater.

**Date:** Monday 17th April 2023

**Time:** 10.30 am

**Venue:** Council Chamber - Civic Centre, St Luke's Avenue, Harrogate, HG1 2AE

All Members of The Charter Trustees for Harrogate are summoned to attend this meeting to consider the items of business set out on the agenda below.

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the named democratic services officer supporting this committee, details at the foot of the first page of the Agenda, if you have any queries.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public. Please give due regard to the Council's protocol on audio/visual recording and photography at public meetings. Anyone wishing to record is asked to contact, prior to the start of the meeting, the named democratic services officer supporting this committee. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

**BARRY KHAN**  
**CLERK TO THE CHARTER TRUSTEES**

## AGENDA

- 1. Apologies for Absence**  
To receive any apologies for absence
- 2. Appointment of Clerk**  
To appoint Barry Khan as Clerk to the Charter Trustees
- 3. Election of Charter Mayor**  
To elect a Mayor for 2023/24
- 4. Election of Deputy Charter Mayor**  
To elect a Deputy Mayor for 2023/24
- 5. Calendar of Meetings**  
To approve meetings for the remainder of the 2023/24 municipal year
- 6. Charter Trustees - Standing Orders and Handbook** (Pages 3 - 24)  
To approve the attached draft Standing Orders
- 7. Charter Trustees - Annual Budget 2023-24** (Pages 25 - 28)  
To approve the attached budget

**8. Appointment of one representative and a substitute to the Association of Charter Trustee Towns**

**9. Any other items**

Any other items which the Chair agrees should be considered as a matter of urgency because of special circumstances

**10. Date of Next Meeting**

**Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.**

**Contact Details:**

For enquiries relating to this agenda please contact Elizabeth Jackson, Democratic Services Manager.

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Barry Khan  
Assistant Chief Executive  
(Legal and Democratic Services)

County Hall  
Northallerton

5 April 2023